

HCL SERVICES LIMITED

(A subsidiary of HCL INFOSYSTEMS LTD.)

E-4 Sector 11, NOIDA 201301, U.P., India

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Registered Office: 806 Siddarth, 96, Nehru Place, New Delhi-110019.

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HCL/SERVICES/HR/AER

01-December-2014

Chandan Kumar Singh

Code: 44008552

Ranchi

Subject: **Renewal of Associate Engagement Tenure**

Dear **Chandan**,

We are pleased to inform you that, your engagement tenure as an **Senior Associate** is being extended with an increase in remuneration by **INR 3590** from **01-December-2014** till **30-November-2015**. Your revised remuneration structure effectively would be as follows;

Particulars	Entitlement PM (INR)	Entitlement PA (INR)
Part A – Salary		
Basic pay (Basic + VDA)	8000	96000
House Rent Allowance	4800	57600
Transport Allowance	800	9600
Performance Allowance	25890	310680
Total Salary	39490	473880
Part B – Benefits*		
Employer's contribution to PF		11520
Employer's contribution to ESI		0
Statutory Bonus		8400
Total Benefits		19920
Cost to Company (A+B)		493800

* As per applicable statutory rules / policies of the Company

As per Policy of the Company, one month notice period has been mandated from either side. All other terms and conditions of your Associate Engagement Letter remain unchanged.

Yours sincerely,

For **HCL SERVICES LIMITED**



T Vikalp

Assistant Manager – HR Shared Services

HCL